



Enrolment Application and Agreement Form

Applicant Details::

Family Name:		Given Name(s):	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/>	Sex: Male <input type="checkbox"/> Female <input type="checkbox"/>	Age:	Date of birth: / /

Your Husband/Wife's Details (Overseas Students only)::

(If you want us to arrange OSHC(Overseas Students Health Cover) for your family members then you must enter following details

Husband/Wife 's Family (Last)Name _____ First Name _____ D.O.B. _____

Contact Details::

Address:		
Home Telephone:	Mobile:	E-mail:

Nationality, Passport and visa details (Overseas Students Only)::

Nationality:	Country of birth:	Country of current residence:
Passport Number:	Date of issue: / /	Date of expiry: / /
Type of Australian Visa held (if any):	Date of issue: / /	Date of expiry: / /

Education Background::

List details of your previous education including highest level of education and courses currently studying. **Please attach relevant documentation** from all studies undertaken (e.g. High school, Advanced Diploma / Diploma / Degree).

Qualification	Name of the institute	Country	Year of Award

English Proficiency (Overseas Students Only)::

Have you taken a recognised English language test, such as IELTS or TOEFL? If yes, Please complete the details below and provide a copy of the test results

English Test: IELTS <input type="checkbox"/> TOEFL <input type="checkbox"/>	Results (Score):	Date of test: / /
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Intended Course Enrolment Details::

Vocational Courses RPL and starting date (Please indicate your choice by ticking the boxes below)

WRH20106 Certificate II in hairdressing Available for local students only (9 weeks) <input type="checkbox"/>	WRH30106 Certificate III in hairdressing (CRICOS Code 061843G) <input type="checkbox"/>
WRH40106 Certificate IV in hairdressing(CRICOS Code 061844F) Available for local & overseas students (25 weeks) <input type="checkbox"/>	WRH50106 Diploma of hairdressing salon management(CRICOS Code 061845E) Available for local and overseas students (25 weeks) <input type="checkbox"/>
BSB40207 Certificate IV in Business Available for local & overseas students (26 weeks) <input type="checkbox"/>	BSB51107 Diploma of Management Available for local & overseas students (26 weeks) <input type="checkbox"/>

Preferred course start month in 2010 (Local Students):

(Please tick to confirm)

Jan Feb Mar Apr May Jun
Jul Aug Sep Oct Nov Dec

Do you intend to apply for RPL or RCC? Yes No

If you do not tick on either Yes Or No, we will assume that you do not want to apply for RCC

For All Students: Please provide below details of any "Special Needs", **DISABILITIES**, or Other personal considerations UIC should be aware of; (Attach additional sheet, If required)

Medical Cover Fees(Overseas students only)

Please tick to confirm the duration and type of cover required.

Airport pickup & Accommodation (Optional Fees)

Please tick to confirm.

Overseas Student Health Cover	Single	Family	Airport Pick Up	\$150	<input type="checkbox"/>
12 months	\$350.00 <input type="checkbox"/>	\$700.00 <input type="checkbox"/>	Motel Accommodation (fee per week)	\$500	<input type="checkbox"/>
24 months	\$665.00 <input type="checkbox"/>	\$1330.00 <input type="checkbox"/>	Shared Accommodation (fee per week)	\$200	<input type="checkbox"/>
				Number of weeks wanted?	<input type="checkbox"/>

Declaration: I declare all information I have given on this form is true and correct. I have read, understand and accept the Terms and Conditions and agree to be bound by them. **Parent/Guardian will also need to fill the following information and sign if the student is under 18 years of age before the course starts.**

Full Name:	Student Signature:
Parent/Guardian Name:	Parent/Guardian Signature:
Relationship to student:	Contact Phone Number:

UIC ENROLMENT TERMS AND CONDITIONS

1. Overseas Students are required to provide their current Australian address to UIC at all times.
2. All due care is to be taken with UIC equipment, facilities and property by local or overseas students.
3. Overseas students enrolling in UIC must be over 18 yrs of age.
4. Local students enrolling in our course who are under 18 years of age must be approved by a parent or guardian to study at UIC.
5. **EXPULSION:** UIC reserves the right to expel students (local or overseas) for serious breaches of discipline.

APPLICATION FEE FOR COURSES

All Unique International College (UIC) course applicants must pay a non-refundable application fee of AU\$250.00. This can be paid with tuition fees. For more information on the break down of the fees please refer to our website or call our head office.

TUITION FEES

Tuition fees DO NOT cover application fee, accommodation, living expenses, textbooks, uniforms, stationery, and equipment.

OTHER FEES

There will be an all inclusive extras, tools and materials fee for each course as quoted on the course information sheets.

TRANSFER OF FEES

No fees will be transferred to other external institutions or persons.

REFUND POLICY

Please refer to our website for the refund policy. If your application is successful then we will forward you a letter of offer and a student acceptance agreement. This agreement contains UIC Refund policy. Payment of fees will not be accepted unless accompanied by a signed student acceptance agreement.

ENROLMENT & INDUCTION

Students should arrive one to two weeks prior to course commencement for enrolment and orientation programs.

ENGLISH LANGUAGE

To gain admission into courses, students must demonstrate English language proficiency. International Students must show certified proof of their proficiency or proof of having passed an English Language Test in the last two years. IELTS is the preferred test for English proficiency. All students both domestic and International may need to sit in an English Language test prior to course commencement.

ATTENDANCE/ACADEMIC PERFORMANCE

Regular attendance (at least 80% at all times) and satisfactory academic progress is a requirement for all students. Overseas students must attend a full time study load (20 hours per week) UIC monitors attendance and academic progress. You will be assessed for satisfactory course progress at the end of each study period. If you have not achieved competency in at least 50% of the course requirements for that period, your teacher will work with you closely to help you achieve competency. If you do not achieve competency in at least 50% of the course requirements for a second consecutive term, you will be notified in writing that UIC intends to report you to the Department of Immigration and Citizenship (DIAC) for unsatisfactory progress. If at any time your attendance drops below 80% in a term then you will also be notified in writing that UIC intends to report you to DIAC for unsatisfactory attendance. You may appeal against this decision within 20 working days. Please note that if you are reported for unsatisfactory course progress or attendance, DIAC may cancel your visa.

Repeating Assessment Tasks or Units of Work

If the student is deemed to be Not Yet Competent in any assessment task by the completion of the nominal unit hours, the student must pay for additional training at the following rates:

- Re-sit any assessment task - \$50
- Retraining – where the student has missed a significant amount of the Unit of Competency. \$50 per hour up to a maximum of four hours determined by the trainer.

HOW TO APPLY: A step-by-step guide (International Students)

1. Choose the course(s) and check the college and course(s) entry requirements.
2. Apply for the course you wish to study by completing this Enrolment Application and Agreement Form.
3. Read Terms & Conditions and sign both declarations on this Enrolment Application and Agreement Form to indicate that you are in agreement.
4. If you are eligible, send us your Application Form.
5. Ensure you have attached all the relevant documents.
6. Return your application form, and the necessary documents by email: admin@uniquecollege.com.au, by fax 0061 2 9637 2009 or by post to:

**Unique International College, PO BOX 574 , Granville,
NSW, Australia, 2142**

7. If your application is successful you will receive a letter of offer, an invoice stating the costs of your studies and a student acceptance agreement.
8. When we receive a signed copy of the student acceptance agreement and your fees, we will issue you a Confirmation of Enrolment.
9. Orientation notification letter will be sent to you by email or post before commencement.

HOW TO APPLY: A step-by-step guide (Local Students)

1. Choose the course(s) and check the college and course(s) entry requirements
2. Apply for the course(s) you want by completing this Enrolment Application and Agreement Form
3. Read and agree to Terms & Conditions and sign both declarations on this form.
4. Return this form, and the necessary documents by email: admin@uniquecollege.com.au, by fax 0061 2 9637 2009 or by post to:
**Unique International College, PO BOX 574 , Granville,
NSW, Australia, 2142**
5. If your application is successful you will receive a letter of offer, an invoice stating the costs of your studies and a student acceptance agreement.
6. When we receive a signed copy of the student acceptance agreement and your fees, we will contact you to arrange your commencement.
7. Orientation notification letter will be sent to you by email or post before commencement.

PAYMENT

All fees are payable in Australian dollars only. Payments could be made by bank deposit, bank cheque money order or by bank card by visiting our college: We are located at: Level1,60 South Street, Granville, NSW, 2142 Australia

If you are in overseas at the time of making a payment then you can send us your payment by Telegraphic transfer or direct deposit. Bank drafts or money orders will not be accepted from overseas. UIC will not be responsible for any money paid to a third party.

RECOGNITION OF PRIOR LEARNING (RPL) and Recognition of Current Competency (RCC)

Enrolling students can apply for RPL or RC C for units of competency. Note that a shortening of overall course duration does not change the requirement for International students to be enrolled in full-time study. More information on RPL/RCC and Our RCC or RPL kit can be obtained from the college or downloaded from the website.

OVERSEAS STUDENT HEALTH COVER (OSHC)

All international students are required to pay Overseas Student Health Cover (OSHC). It is the student's responsibility to check the conditions of this health cover. Please inform us now by ticking yes on the first page of this form if you wish us to arrange OSHC for you.

COST OF LIVING IN AUSTRALIA (AU\$)

The figures below are estimates only to give an indication of living expenses in the city of Sydney for one year (excluding course fees):

Accommodation/Electricity/Phone/Food	AU \$16,000
OSHC	AU \$360
Travel/Incidentals	AU \$2,000
Total	AU \$18,360 approx

PRIVACY STATEMENT

UIC is firmly committed to privacy. We use an applicant's information only to create the UIC database. However, an applicant's information may be made available to Commonwealth and State Agencies and the Fund Manager of the ESOS Assurance Fund, pursuant to obligations under the ESOS Act 2000 and the National Code.

CONSENT FOR USE OF PHOTOGRAPH

I understand that during my studies at Unique International College I can be photographed (Still or Video) at any time at the college or outside college (During extra curricular activities/excursion etc). I agree to have my photographs used by Unique International College for any promotional material. I understand that I can withdraw my consent at anytime in writing.

DECLARATION

I have read, understand and accept the Terms and Conditions of UIC and agree to be bound by them.

Signature of Student: _____

Date: _____/_____/_____